



### **CITY COUNCIL AGENDA**

Tuesday, September 1, 2020 at 7:00 p.m.  
Springfield City Hall  
170 North 3<sup>rd</sup> Street

#### **CALL TO ORDER**

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room.
- Roll call – Roy Swenson, Mike Herzog, Mayor Bob Roseland, Kacie Murtha, Dan Craney
- Pledge of Allegiance

#### **CONSENT AGENDA**

*All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.*

1. Approve Minutes of the August 18, 2020 Council Meeting
2. Approve Claims and Payroll
3. Approve Change Order No. 1 for the City Park Restroom Project extending the final completion date to October 23, 2020
4. Consider approval of **Resolution 2020-29** entering into the COVID-19 License and Management Agreement with Springfield Platteview Community Schools for use of the City Park ball field for the high school softball program
5. Consider approval of **Resolution 2020-30** authorizing the Mayor to sign the Municipal Annual Certification of Program Compliance Form

#### **REGULAR AGENDA**

1. Sarpy County Sheriff's Monthly Service Report
2. **Continued from August 18, 2020.** Conduct a **Public Hearing** to consider a final plat application filed by DAMMM Land, LLC, applicant, and RTR Development, LLC, owner, on property legally described as the North ½ of the Northeast ¼ of Section 23, Township 13 North, Range 11 East of the 6<sup>th</sup> P.M., Sarpy County, Nebraska; and generally located on the southwest corner of Hwy 50 and Platteview Road (Lots 1-4 and Outlots A & B, Springfield Commerce)

3. **Tabled August 18, 2020.** Consider approval of **Resolution 2020-26** approving the Subdivision Agreement and Final Plat of Lots 1-4 and Outlots A and B, Springfield Commerce
4. Conduct a **Public Hearing** to consider preliminary and final plat applications for a tract of land in part of the Northeast Quarter of Section 24, Township 13 North, Range 11 East of the 6<sup>th</sup> P.M., Sarpy County, Nebraska (Lot 1, Springfield Elementary) and generally located on the northeast corner of Main and 9<sup>th</sup> Streets
5. Consider approval of **Resolution 2020-31** approving the Preliminary Plat and Final Plat for Lot 1, Springfield Elementary
6. Consider bids received from Neuvirth Construction and MC Wells Contracting, LLC for construction services related to the Trail Erosion Repairs Project; authorize Notice of Award
7. Consider request from Springfield Baseball Association, Inc. to rename the baseball field at Buffalo Park to “Jim Jensen Field” and to install a sign on the bottom of the scoreboard with the new name
8. Consider approval of a proposal from Tom Lund in the amount of \$1,595.00 for professional right-of-way acquisition services to be provided in conjunction with the Springfield Well Project and purchase of property from the Springfield Cemetery Association
9. Springfield Well Project – Real estate negotiations
10. Discuss FY2020-2021 Budget

#### **DEPARTMENT REPORTS**

1. Sewer Department – Roy Swenson
2. Library & Community Building – Michael Herzog
3. Street Department – Kacie Murtha
4. Water & Parks Department – Dan Craney
5. Mayor’s Report – Bob Roseland
6. City Staff Reports

*The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.*

#### **ADJOURNMENT**

## MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o'clock p.m. on Tuesday, September 1, 2020, at City Hall. Present were Mayor Robert Roseland; Council Members: Roy Swenson, Kacie Murtha, Dan Craney. Absent: Michael Herzog. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

### Consent Agenda

Motion by Swenson, seconded by Murtha, to approve the Consent Agenda. AYES: Swenson, Murtha, Craney. NAYS: None. Motion carried.

### Claims Payable:

Check #	Account ID	Account Description	Debit Amount	Name
<b>General</b>				
43479	6084-10-10	Aflac-Gen	140.68	Aflac
43535	6084-10-10	Aflac-Gen	13.20	Ameritas Life Insurance Corp.
43458	6080-10-10	Health Insurance	2,367.25	BlueCross BlueShield
43449	6080-10-10	Health Insurance	134.00	Delta Dental
43487	7480-10-10	Janitorial-Gen	200.00	Executive Janitorial Corporation
43488	9316-10-10	COVID-General	66.00	First National Bank
43488	8010-10-10	Office Supplies-Gen	9.94	First National Bank
43488	8030-10-10	Supplies-Gen	12.84	First National Bank
43493	7030-10-10	Prof Svcs-Planning-Gen	495.00	JEO Consulting Group
43497	7020-10-10	Prof Svcs-Legal-Gen	100.00	Klinker, Mark A.
43536	8140-10-10	R&M Equipment-Gen	90.46	Konica Minolta Business Solutions USA
43494	8140-10-10	R&M Equipment-Gen	180.98	Konica Minolta Premier Finance
43500	7320-10-10	Natural Gas-General	42.00	Metropolitan Utilities District
43504	7200-10-10	Dues-Gen	35.00	Nebraska Clerk Institute (UNO)
43503	7460-10-10	Waste Tax-Gen	25.00	Nebraska Department of Revenue
43505	7200-10-10	Dues-Gen	154.00	Nebraska Notary Association
43537	7330-10-10	Telephone-Gen	132.96	Nebraska Technology & Telecommunication
43507	7045-10-10	Prof Svcs-Tech Support-Gen	315.00	Network Needs
43509	8010-10-10	Office Supplies-Gen	18.71	Office Depot
43509	9316-10-10	COVID-General	74.13	Office Depot
43510	7010-10-10	Prof Svcs-Engineer-Gen	1,371.97	Olsson Associates
43511	7310-10-10	Electricity-Gen	298.03	OPPD
43459	6080-10-10	Health Insurance	88.50	Principal Financial
43518	7046-10-10	Prof Svcs-Building Inspector	6,347.81	Sarpy County Building Inspector

43514	7060-10-10	Animal Control-Gen	403.00	Sarpy County Fiscal Administrator
43515	7050-10-10	Law Contract-Gen	9,431.00	Sarpy County Treasurer
43517	7020-10-10	Prof Svcs-Legal-Gen	4,065.25	Seidler & Seidler
43521	8030-10-10	Supplies-Gen	6.58	Springfield Ace Hardware
43524	7250-10-10	Publication Costs-Gen	360.61	Suburban Newspaper
43530	7280-10-10	Laundry-Gen	132.10	Walkers Uniform Rental
<b>Total</b>			<b>27,112.00</b>	
<b>Sales Tax</b>				
43510	9169-15-10	North Park (SCTRA)-Sales Tax	6,301.75	Olsson Associates
<b>Total</b>			<b>6,301.75</b>	
<b>Library</b>				
43535	6084-20-10	Aflac-Lib	26.40	Ameritas Life Insurance Corp.
43458	6080-20-10	Health Insurance	1,461.22	BlueCross BlueShield
43449	6080-20-10	Health Insurance	67.50	Delta Dental
43500	7320-20-10	Natural Gas-Lib	42.00	Metropolitan Utilities District
43537	7330-20-10	Telephone-Lib	53.20	Nebraska Technology & Telecommunication
43511	7310-20-10	Electricity-Lib	269.43	OPPD
43512	7340-20-10	Waste Disposal-Lib	19.00	Premier Waste Solutions
43459	6080-20-10	Health Insurance	105.99	Principal Financial
43516	7480-20-10	Janitorial-Lib	250.00	Schmieder, Marcie
43517	7020-20-10	Prof Svcs-Legal-Lib	37.50	Seidler & Seidler
<b>Total</b>			<b>2,332.24</b>	
<b>Library Restricted</b>				
43489	8060-21-10	Books/Videos/Maps-Lib Rest	50.23	Cengage Learning Inc/Gale
43483	8060-21-10	Books/Videos/Maps-Lib Rest	89.28	Center Point Large Print
43484	8070-21-10	Library Supplies-Lib Rest	749.50	Demco
43486	7045-21-10	Prof Svcs-Tech Support-Lib Res	40.00	Egis Technologies, Inc.
43513	8070-21-10	Library Supplies-Lib Rest	207.98	Quill Corporation
43523	8070-21-10	Library Supplies-Lib Rest	544.27	The Prophet Corporation
<b>Total</b>			<b>1,681.26</b>	
<b>Park</b>				
43458	6080-30-10	Health Insurance	1,401.26	BlueCross BlueShield
43532	8120-30-10	Fuel-Park	324.19	BRP Investments
43449	6080-30-10	Health Insurance	100.25	Delta Dental
43538	8160-30-10	R&M Grounds-Park	3,162.18	Lanoha Nurseries, Inc.
43512	7310-30-10	Electricity-Park	111.00	Premier Waste Solutions
43459	6080-30-10	Health Insurance	26.89	Principal Financial
43521	8030-30-10	Supplies-Park	13.18	Springfield Ace Hardware
43534	9040-30-10	Tools & Misc Equip-Parks	64.99	Tractor Supply Co.
<b>Total</b>			<b>5,203.94</b>	

<b>Community Building</b>				
43539	7480-40-10	Janitorial-Community Building	230.00	Executive Janitorial Corporation
43511	7310-40-10	Electricity-Community Bldg	517.48	OPPD
43512	7340-40-10	Waste Disposal-Community Bldg	42.00	Premier Waste Solutions
43521	8130-40-10	R&M Building-Community Bldg	12.99	Springfield Ace Hardware
43530	7280-40-10	Laundry-Community Bldg	192.00	Walkers Uniform Rental
<b>Total</b>			<b>994.47</b>	
<b>Water</b>				
43535	6084-50-20	Aflac-Water	22.95	Ameritas Life Insurance Corp.
43458	6080-50-20	Health Insurance	2,058.27	BlueCross BlueShield
43532	8120-50-20	Fuel-Water	53.05	BRP Investments
43449	6080-50-20	Health Insurance	85.72	Delta Dental
43501	8030-50-20	Supplies-Water	297.23	Municipal Supply
43537	7330-50-20	Telephone-Water	183.07	Nebraska Technology & Telecommunication
43506	7420-50-20	Testing-Water	416.00	NEPublic Health Environmental Lab
43510	9201-50-20	Wellhead Protection Plan	603.49	Olsson Associates
43510	9090-50-20	New Well-Water	4,196.14	Olsson Associates
43533	7430-50-20	Digger's Hotline-Water	43.82	One Call Concepts, Inc.
43511	7310-50-20	Electricity-Water	1,558.65	OPPD
43459	6080-50-20	Health Insurance	88.51	Principal Financial
43517	7020-50-20	Prof Svcs- Legal-Water	125.00	Seidler & Seidler, P.C.
43527	9090-50-20	New Well-Water	3,500.00	Valuation Services, Inc.
43528	7330-50-20	Telephone-Water	16.38	Verizon Wireless
43530	7290-50-20	Uniform Allowance-Water	33.65	Walkers Uniform Rental
<b>Total</b>			<b>13,281.93</b>	
<b>Sewer</b>				
43535	6084-60-30	Aflac-Sewer	9.75	Ameritas Life Insurance Corp.
43458	6080-60-30	Health Insurance	1,240.21	BlueCross BlueShield
43532	8120-60-30	Fuel-Sewer	108.54	BRP Investments
43449	6080-60-30	Health Insurance	67.51	Delta Dental
43511	7310-60-30	Electricity-Sewer	2,370.29	OPPD
43459	6080-60-30	Health Insurance	62.35	Principal Financial
43517	7020-60-30	Prof Svcs-Legal-Sewer	93.75	Seidler & Seidler, P.C.
43521	9040-60-30	Tools & Misc Equip-Sewer	49.99	Springfield Ace Hardware
43529	8140-60-30	R&M Equipment-Sewer	556.00	The Waldinger Corporation
43526	8160-60-30	R&M Grounds-Sewer	25.02	Ty's Outdoor Power & Service
43528	7330-60-30	Telephone-Sewer	16.39	Verizon Wireless
43530	7290-60-30	Uniforms Allowance-Sewer	30.65	Walkers Uniform Rental
<b>Total</b>			<b>4,630.45</b>	
<b>Street</b>				
43458	6080-70-40	Health Insurance	2,226.42	BlueCross BlueShield

43532	8120-70-40	Fuel-Street	332.24	BRP Investments
43449	6080-70-40	Health Insurance	50.62	Delta Dental
43492	9040-70-40	Tools & Misc Equip-Street	54.94	Home Depot Credit Services
43500	7320-70-40	Natural Gas-Street	90.18	Metropolitan Utilities District
43502	8140-70-40	R&M Equipment-Street	69.29	Mill Creek Auto Parts
43502	9040-70-40	Tools & Misc Equip-Street	261.93	Mill Creek Auto Parts
43502	8030-70-40	Supplies-Street	294.67	Mill Creek Auto Parts
43537	7330-70-40	Telephone-Street	60.12	Nebraska Technology & Telecommunication
43511	7310-70-40	Electricity-Street	3,302.58	OPPD
43512	7340-70-40	Waste Disposal-Street	42.00	Premier Waste Solutions
43459	6080-70-40	Health Insurance	80.21	Principal Financial
43519	8215-70-40	R&M Streets & Alleys-Street	691.47	Silex Group, LLC
43520	8030-70-40	Supplies-Street	239.98	Southern Carlson, Inc
43521	8030-70-40	Supplies-Street	12.00	Springfield Ace Hardware
43521	8140-70-40	R&M Equipment-Street	24.99	Springfield Ace Hardware
43522	8140-70-40	R&M Equipment-Street	358.49	State Steel
43525	8090-70-40	Asphalt & Concrete-Street	8,389.50	Travis Moore Construction
43528	7330-70-40	Telephone-Street	16.39	Verizon Wireless
43530	7290-70-40	Uniform Allowance-Street	45.25	Walkers Uniform Rental
<b>Total</b>			<b>16,643.27</b>	
<b>Keno</b>				
43496	9175-80-70	Community Bldg-Keno	11,889.95	Lifetime Products, Inc.
<b>Total</b>			<b>11,889.95</b>	
		Water Deposit Refunds	1,097.86	
		Payroll	49,001.85	
		VOYA Retirement ER	3,839.78	
		Medical Reimbursement	364.19	

**Regular Agenda**

**Agenda Item 1.** Council reviewed the Sarpy County Sheriff’s monthly service report.

**Agenda Item 2.** A Public Hearing of the Springfield City Council was opened at 7:02 p.m. to consider a final plat application filed by MADDAM Land, LLC, applicant and owner, on property legally described as the North ½ of the Northeast ¼ of Section 23, Township 13 North, Range 11 East of the 6<sup>th</sup> P.M., Sarpy County, Nebraska; and generally located on the southwest corner of Hwy 50 and Platteview Road (Lots 1-4 and Outlots A & B, Springfield Commerce). Jon Meyers, applicant and owner, informed the Council that he had a recent inquiry from a business that desired highway frontage and, therefore, they were going to revise the plat to move the outlot to the west and bring up another lot along Hwy 50. This alteration requires the traffic study to be revised, so Meyers is requesting the Council table action on this item until the October 6 Council meeting. He noted that any additional requirements that come out of the traffic study will be paid for privately so he doesn’t go over the agreed upon debt ratio. Greg Mahloch, 19807 Harney Street, Omaha, NE 68022, and his sister, Gail Schachtschabel, 4357 S. 150<sup>th</sup> Street, Omaha, NE 68137, stated they were opposed to the plat. No reason was provided. Mahloch said

Meyers could contact him to discuss his opposition. Motion by Swenson, seconded by Craney, to continue the public hearing until the October 6, 2020, Council meeting. AYES: Swenson, Murtha, Craney. NAYS: None. Motion carried. Public hearing ended at 7:08 p.m.

**Agenda Item 3.** Motion by Swenson, seconded by Murtha, to table agenda item 3, regarding consideration of approval of Resolution 2020-26 approving the Subdivision Agreement and Final Plat of Lots 1-4 and Outlots A and B, Springfield Commerce, until the October 6, 2020, Council meeting. AYES: Swenson, Murtha, Craney. NAYS: None. Motion carried.

**Agenda Item 4.** A Public Hearing of the Springfield City Council was opened at 7:09 p.m. to consider preliminary and final plat applications for a tract of land in part of the Northeast Quarter of Section 24, Township 13 North, Range 11 East of the 6<sup>th</sup> P.M., Sarpy County, Nebraska (Lot 1, Springfield Elementary) and generally located on the northeast corner of Main and 9<sup>th</sup> Streets. Due to an outstanding traffic study item, applicant requested that this item be tabled. Motion by Swenson, seconded by Craney, to continue the public hearing until the September 15, 2020, Council meeting. AYES: Swenson, Murtha, Craney. NAYS: None. Motion carried. Public hearing ended at 7:10 p.m.

**Agenda Item 5.** Motion by Swenson, seconded by Murtha, to table agenda item 5, regarding approval of Resolution 2020-31 approving the Preliminary Plat and Final Plat for Lot 1, Springfield Elementary. AYES: Swenson, Murtha, Craney. NAYS: None. Motion carried.

**Agenda Item 6.** Council reviewed bids received from Neuvirth Construction and MC Wells Contracting, LLC for construction services related to the Trail Erosion Repairs Project. Motion by Swenson, seconded by Craney, to approve the low base bid plus alternate from Neuvirth Construction in the amount of \$162,720.00 for construction services on the Trail Erosion Repairs Project. AYES: Swenson, Murtha, Craney. NAYS: None. Motion carried.

**Agenda Item 7.** Tim Lorenz, on behalf of the Springfield Baseball Association, requested permission to install a sign underneath the scoreboard naming the Buffalo Park baseball field after long-time Legion member Jim Jensen. The SBA will pay for the sign and installation. Motion by Craney, seconded by Murtha, to approve the Springfield Baseball Association's request to rename the baseball field at Buffalo Park to "Jim Jensen Field" and to install a sign on the bottom of the scoreboard with the new name. AYES: Swenson, Murtha, Craney. NAYS: None. Motion carried.

**Agenda Item 8.** Motion by Murtha, seconded by Swenson, to approve a proposal from Tom Lund in the amount of \$1,595.00 for professional right-of-way acquisition services to be provided in conjunction with the Springfield Well Project and purchase of property from the Springfield Cemetery Association. AYES: Swenson, Murtha, Craney. NAYS: None. Motion carried.

**Agenda Item 9.** Motion by Swenson, seconded by Craney, to move agenda item 9, regarding real estate negotiations for the Springfield Well Project, into executive session. AYES: Swenson, Murtha, Craney. NAYS: None. Motion carried.

**Agenda Item 10.** Council reviewed the draft FY2020-2021 Budget. The budget hearings will be held on September 15, 2020, beginning at 7:00 p.m.

### **Department Reports**

**Agenda Item 1.** Swenson reported that he obtained a copy of the fire hydrant map and has surveyed about 75% of the hydrants in town. He is going to gather input from Rick Lee, city water operator, and the fire department regarding requirements and standards for hydrants. He recommended the hydrants be added to the city's inventory system.

**Agenda Item 2.** No Department Report from Herzog.

**Agenda Item 3.** Murtha reported that the Main Street sidewalk is being prepped for concrete pour. The street department has six more concrete pours planned.

**Agenda Item 4.** Craney reported that the splash pad will be closed beginning Tuesday, September 8.

**Agenda Item 5.** Mayor Roseland reported on personnel matters. He noted that the wastewater agency approved the Growth Management Plan Policies and Procedures, rate schedule and interlocal agreement with the City of Omaha.

**Agenda Item 6.** No additional city staff reports were provided.

#### **Executive Session**

Motion by Swenson, seconded by Craney, to enter into executive session at 7:30 p.m. for the purpose of real estate negotiations. AYES: Swenson, Murtha, Craney. NAYS: None. Motion carried.

Motion by Swenson, seconded by Craney, to leave executive session at 7:42p.m. AYES: Swenson, Murtha, Craney. NAYS: None. Motion carried.

#### **Adjournment**

Motion by Swenson, seconded by Craney, to adjourn. AYES: Swenson, Murtha, Craney. NAYS: None. Meeting adjourned at 7:42 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on September 1, 2020; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch  
City Clerk